

Evergreen School									
PTA Budget Worksheet - Actual									
School Year 2024-2025									
August 2024 - July 2025		2024-2025							
		Proposed Total	Actual YTD		Budget Difference				
Budget Summary									
Beginning Balance		17,910.84			(17,910.84)				
Total Anticipated Income		42,150.00			(42,150.00)				
TOTAL ANTICIPATED CASH AVAILABLE		60,060.84	-		(60,060.84)				
Total Anticipated Expenses		46,555.86			(46,555.86)				
ANTICIPATED RESERVE		13,504.98	-		(13,504.98)				
Budget Detail									
		2024-2025							
Description	Line Item	Proposed	Actual		Difference				
ANTICIPATED INCOME									
	Brain Show Tickets	2,500.00			(2,500.00)	\$20 per family - offset cost of event			
	Color Run Tshirts	700.00			(700.00)	t shirt sales			
	Color Run Registration	3,000.00			(3,000.00)	3950 actual from last year			
	Cub Cave	1,000.00			(1,000.00)	Scavenger hunt, BTSN,			
	Donations/Gifts/Givebacks Online	250.00			(250.00)	online donations received from givebacks - %sales on online purchases; parent's company matches			
	Everscream Tickets	5,000.00			(5,000.00)	\$25 per family			
	Everscream 50/50	250.00			(250.00)	50/50 ticket sales			
	Evergreen Book Fair (Fall)	3,500.00			(3,500.00)	partial cash out, remainder is in scholastic bucks			
	Evergreen Book Fair (Spring)	3,000.00			(3,000.00)				
	Evergreen Social (tricky tray)	-			-	non tricky tray year; placeholder for next budget 8,000			
	Fabio's DIY pizza kit	150.00			(150.00)	Valentines pizza fundraiser			
	Field Day tshirts	700.00			(700.00)	t shirt sales			
	Full Participation Classroom Fund	8,400.00			(8,400.00)	\$25/Child - Grade Parties & Teacher gifts			
	Holiday Craft Fair	1,200.00			(1,200.00)	ticket sales for annual craft fair			
	Holiday Gift Shop				-	\$1707.35 profit			
	Movie Night	500.00			(500.00)	glow items and snacks			
	Winter Fundraisers	1,000.00			(1,000.00)	Bags, Pasta, Candles, Cookies-250.80 on rotation (2 sales \$500 each)			
	Picture Day Reflections	2,050.00			(2,050.00)	percentage of sales received from school photos			
	Pie Sales	150.00			(150.00)	Thanksgiving sales 2024 sale is at cost (708.00)			
	Plant Sales (Fall)	500.00			(500.00)	Mums and pumpkin sales after paying invoice			
	Plant Sales (Spring)	500.00			(500.00)	Spring flowers after paying invoice			
	PTA Dues					transfer from below			
	Raffle - VIP Parking	450.00			(450.00)	tickets sales for raffle			
	4th Grade Fundraising (pretzels)	3,000.00			(3,000.00)	Pretzel Sales - net with 4th grade activities			
	Staff Appreciation Donations	1,000.00			(1,000.00)	Donations to offset staff appreciation			
	Spiritwear	350.00			(350.00)	percentage of sales earned from online spiritware sales			
	Used Clothing	-			-	244.40-Fall Sale donated to Tiny Tim Foundation			
	Variety Show	3,000.00			(3,000.00)	Tickets & Raffle			
	TOTAL INCOME	42,150.00			(42,150.00)				
	TOTAL ANTICIPATED INCOME	42,150.00	-		(42,150.00)				
	Income over/(under) budget		(42,150.00)						
		Proposed	Actual		Difference				
ANTICIPATED EXPENSES									
Administrative		-			-				

	Amazon Prime	139.00		(139.00)	Annual membership		
	BJs Membership	145.00			Annual membership		
	Communications	640.00		(640.00)	Constant Contact July - June		
	Correspondence/Supplies	200.00		(200.00)	Envelopes, stamps, printing		
	Filing Fee	820.00		(820.00)	Tax Filing Fees for 990, CRI and Annual Report; 23 & 24 payments		
	Insurance	435.00		(435.00)	Renew same policy yearly, add Social Media coverage for next year		
	Memberhub Subscription						
	President's Discretionary	500.00		(500.00)	End of year celebration		
	SPF PTA Council	900.00		(900.00)	Think Purple Week Costs		
	Quickbooks	420.00		(420.00)	Quickbooks subscription \$35 per month		
	Venmo				Vemno transaction costs		
	Zoom	350.00			annual subscription		
	TOTAL ADMINISTRATIVE EXPENSES	4,549.00	-	(4,054.00)			
Services							
	Brain Show						
	Color Run Supplies	1,000.00		(1,000.00)	color powder, buckets, snacks		
	Cultural Arts	2,500.00		(2,500.00)	Brain show - payment for the show		
	Cultural Arts - Multicutral night	1,000.00		(1,000.00)	passports, decorations		
	Cub Cave items	768.00		(768.00)	replenishment for cub cave products		
	Field Day	200.00		(200.00)	Ice pops etc		
	Grade Parties	3,015.00		-3,015.00	grade party supplies (PreK - 4 and self contained) pending checks 1361 & 1358 being cashed		
	Halloween Party (Everscream)	2,500.00		(2,500.00)	DJ, supplies, Mad science, overpayments		
	Holiday Craft Fair	1,000.00		(1,000.00)	suuplies needed for crafts		
	Holiday Gift Shop	-		-	payment for goods bought		
	Indoor Recess Activities	750.00			games and activities for all classrooms for indoor recess		
	Media Center	3,000.00		(3,000.00)	Author visits		
	Movie Night	500.00		(500.00)	glow items, snacks, drinks		
	Scavenger Hunt/New Students	300.00		(300.00)	ice pops, pencils, puches, apple door signs		
	Science Fair	250.00		(250.00)	Prizes, medals, etc		
	Skating Party	250.00		(250.00)	Deposit for 2025 prepaid in 2023-2024		
	Specials' Teacher Requests	250.00		(250.00)	supplies for specials teachers as requested, must be for the whole student body to benefit, Mrs. Tomasulo request		
	Time for Kids/Scholastic News/Nat. G	3,523.86		(3,523.86)	payment for scholastic services		
	Tricky Tray Expenses	-			non-tricky tray year, placeholder for 25/26 school year; party city sale purchase		
	Other	50.00			2023-24 yearbook design payment		
	Other - Awards	150.00			PTA membership raffle gift cards		
	Pie Sale				no income on this years sale		
	Tiny Tim Donation				Clothing drive donation		
	Veteran's Day Supplies	100.00			Veteran's day supplies for visit		
	TOTAL SERVICE EXPENSE	21,106.86	-	(20,056.86)			
Fourth Grade							
	Fourth Grade Activities	1,000.00		(1,000.00)	End of year balloons withice cream truck (\$350), amazing race (\$100), glow party (\$450), movie night (\$100)		
	Fourth Grade Field Trip - Bus/Tkts	2,500.00		(2,500.00)	libery hall payment 1162		
	Fourth Grade Tshirts	650.00		(650.00)	tshirt design and printing		
	Fourth Grade Lawn Signs	350.00		(350.00)	sign design and payment		
	Fourth Grade Other	500.00		(500.00)	pretzel foil, other suuplies		
	TOTAL FOURTH GRADE EXPENSES	5,000.00		(5,000.00)			
Scholarships							
	HS Scholarships	4,500.00		(4,500.00)	multiple scholarships in the district		
	TOTAL SCHOLARSHIPS	4,500.00		(4,500.00)			
Hospitality							
	Staff Appreciation Week	3,000.00		(3,000.00)	Ask for donations to offset costs & remainder of class funds		
	Welcome Back Luncheon	900.00		(900.00)	Catering & Supplies		
	TOTAL HOSPITALITY	3,900.00	-	(3,900.00)			
Gifts							
	Celebrations/Sympathy gifts	500.00		(500.00)	Tenure, Retirement, Major Milestones (Mr. Sal 2024, Mrs. Mullman tenure)		

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